



Harmonised application form

Application for Schengen Visa

This application form is free

Family members of EU, EEA or CH citizens or of UK nationals who are Withdrawal Agreement beneficiaries shall not fill in fields no.21, 22, 30, 31 and 32 (marked with*).

Fields 1–3 shall be filled in in accordance with the data in the travel document.

1. Surname (Family name)				FOR OFFICIAL USE ONLY	
2. Surname at birth (Former family name(s))				Date of application:	
3. First name(s) (Given name(s))				Application number:	
4. Date of birth (DD-MM-YYYY)		5. Place of birth		7. Current nationality	
		6. Country of birth		Nationality at birth, if different	
				Other nationalities	
8. Sex ☐ Male ☐ Female ☐ Other		9. Civil status ☐ Single ☐ Married ☐ Registered Partnership ☐ Separated ☐ Divorced ☐ Widow(er) ☐ Other (please specify)			
10. Parental authority (in case of minors) /legal guardian (surname, first name, address, if different from applicant's, telephone no., email address, and nationality)				Application lodged at: ☐ Embassy/consulate ☐ Service provider ☐ Commercial intermediary ☐ Border (Name):	
11. National identity number, where applicable				☐ Other:	
12. Type of travel document ☐ Ordinary passport ☐ Diplomatic passport ☐ Service passport ☐ Official passport ☐ Special passport ☐ Other travel document (please specify)				File handled by:	
13. Number of travel document		14. Date of issue		15. Valid until	
				16. Issued by (country)	
17. Personal data of the family member who is an EU, EEA or CH citizen or an UK national who is a beneficiary of the EU-UK Withdrawal Agreement, if applicable Surname (Family name) First name(s) (Given name(s))				Supporting documents: ☐ Travel document ☐ Means of subsistence ☐ Invitation ☐ TMI ☐ Means of transport ☐ Other:	
Date of birth (DD-MM-YYYY)		Nationality		Number of travel document or ID card	
18. Family relationship with an EU, EEA or CH citizen or an UK national who is a beneficiary of the EU-UK Withdrawal Agreement, if applicable ☐ Spouse ☐ Child ☐ Grandchild ☐ Dependent ascendant ☐ Registered Partnership ☐ Other (please specify)				Visa decision: ☐ Refused ☐ Issued: ☐ A ☐ C ☐ LTV	
19. Applicant's home address and email address				Telephone no.	
20. Residence in a country other than the country of current nationality ☐ No ☐ Yes Residence permit or equivalent No. Valid until				Valid: From: Until:	
* 21. Current occupation				Number of entries: ☐ 1 ☐ 2 ☐ Multiple Number of days:	

* 22. Employer and employer's address and telephone number. For students, name and address of educational establishment				
23. Purpose(s) of the journey ☐ Tourism ☐ Business ☐ Visiting Family or Friends ☐ Cultural ☐ Sports ☐ Official visit ☐ Medical reasons ☐ Study ☐ Airport transit ☐ Other (please specify)				
24. Additional information on purpose of stay				
25. Member State of main destination (and other Member States of destination, if applicable)	26. Member State of first entry			
27. Number of entries requested ☐ Single entry ☐ Two entries ☐ Multiple entries				
Intended date of arrival of the first intended stay in the Schengen area				
Intended date of departure from the Schengen area after the first intended stay				
28. Fingerprints collected previously for the purpose of applying for a Schengen visa ☐ No ☐ Yes Date, if known				
Number of the visa, if known				
29. Entry permit for the final country of destination, where applicable <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="border-bottom: 1px solid black; width: 35%;">Issued by</td> <td style="border-bottom: 1px solid black; width: 30%;">Valid from</td> <td style="border-bottom: 1px solid black; width: 35%;">until</td> </tr> </table>		Issued by	Valid from	until
Issued by	Valid from	until		
* 30. Surname and first name of the inviting person(s) in the Member State(s). If not applicable, name of hotel(s) or temporary accommodation(s) in the Member State(s)				
Address and email address of inviting person(s)/hotel(s)/temporary accommodation(s)	Telephone no.			
* 31. Name and address of inviting company or organisation				
Surname, first name, address, telephone no., and email address of contact person in company or organisation	Telephone no. of company or organisation			
* 32. Cost of travelling and living during the applicant's stay is covered ☐ by the applicant himself/herself Means of support ☐ Cash ☐ Traveller's cheques ☐ Credit card ☐ Pre-paid accommodation ☐ Pre-paid transport ☐ Other (please specify) ☐ by a sponsor (host, company, organisation), please specify ☐ referred to in field 30 or 31 ☐ other (please specify) Means of support ☐ Cash ☐ Accommodation provided ☐ All expenses covered during the stay ☐ Pre-paid transport ☐ Other (please specify)				
33. Surname and first name of the person filling in the application form, if different from the applicant	Telephone number			
Address and email address of the person filling in the application form				

I am aware that the visa fee is not refunded if the visa is refused.
Applicable in case a multiple-entry visa is issued: I am aware of the need to have an adequate travel medical insurance for my first stay and any subsequent visits to the territory of Member States.

I am aware of and consent to the following: the collection of the data required by this application form and the taking of my photograph and, if applicable, the taking of fingerprints, are mandatory for the examination of the application; and any personal data concerning me which appear on the application form, as well as my fingerprints and my photograph will be supplied to the relevant authorities of the Member States and processed by those authorities, for the purposes of a decision on my application.

Such data as well as data concerning the decision taken on my application or a decision whether to annul, revoke or extend a visa issued will be entered into, and stored in the Visa Information System (VIS) for a maximum period of five years, during which it will be accessible to the visa authorities and the authorities competent for carrying out checks on visas at external borders and within the Member States, immigration and asylum authorities in the Member States for the purposes of verifying whether the conditions for the legal entry into, stay and residence on the territory of the Member States are fulfilled, of identifying persons who do not or who no longer fulfil these conditions, of examining an asylum application and of determining responsibility for such examination. Under certain conditions the data will be also available to designated authorities of the Member States and to Europol for the purpose of the prevention, detection and investigation of terrorist offences and of other serious criminal offences. The authority of the Member State responsible for processing the data is: The Swedish Migration Agency, 601 70 Norrköping, Sweden, www.migrationsverket.se.

I am aware that I have the right to obtain, in any of the Member States, notification of the data relating to me recorded in the VIS and of the Member State which transmitted the data, and to request that data relating to me which are inaccurate be corrected and that data relating to me processed unlawfully be deleted. At my express request, the authority examining my application will inform me of the manner in which I may exercise my right to check the personal data concerning me and have them corrected or deleted, including the related remedies according to the national law of the Member State concerned. The national supervisory authority of that Member State (contact details: Swedish Authority for Privacy Protection, Box 8114, 104 20 Stockholm, Sweden, www.imy.se) will hear claims concerning the protection of personal data.

I declare that to the best of my knowledge all particulars supplied by me are correct and complete. I am aware that any false statements will lead to my application being rejected or to the annulment of a visa already granted and may also render me liable to prosecution under the law of the Member State which deals with the application.

I undertake to leave the territory of the Member States before the expiry of the visa, if granted. I have been informed that possession of a visa is only one of the prerequisites for entry into the European territory of the Member States. The mere fact that a visa has been granted to me does not mean that I will be entitled to compensation if I fail to comply with the relevant provisions of Article 6(1) of Regulation (EU) No 2016/399 (Schengen Borders Code) and I am therefore refused entry. The prerequisites for entry will be checked again on entry into the European territory of the Member States.

Place and date

Signature of applicant: (signature of parental authority/legal guardian, if applicable)

TOURIST VISA CHECKLIST

Please print out the document, **tick off** and sign below to confirm which documents you have submitted. Attach the Document Checklist to your application and **submit the application in following order**:

- All documents must be translated into English or Swedish
- A4 format copy of each of the documents and with no staples and pins.

1.	Original current passport and all previous passports (irrespective of their condition. In case lost - a note is required). Passport must be valid at least 3 months after the intended date of departure, issued within the previous 10 years, and containing at least two blank pages.	
2.	Applicant's passport size photo (<i>white background</i>) not older than six months (<i>3.5cm-4.5cm</i>).	
3.	Schengen application form (119031) duly signed.	
4.	Cover letter from applicant stipulating the purpose of travel, duration, names of accompanying persons, transport and accommodation details.	
5.	Certificate of the travel agency confirming the booking of an organized trip or any other appropriate document indicating the travel plans.	
6.	Travel medical insurance covering at least 30,000 Euros or equivalent, valid for the entire stay in the Schengen area.	
7.	Proof of intended means of transport and itinerary. If applicable, proof of travel between Schengen countries.	
8.	Proof of accommodation: • hotel reservations, rental of holiday home or campus residence reservation • if intend to stay with a family member or a friend, proof of sponsorship and/or private accommodation from the host • if travelling to several member states, proof of accommodation in each of them.	
9.	Original bank statements for the last 3 months and income tax return acknowledgement for the last 2 assessment years.	
10.	Proof of sufficient means: • if employed – pay slips for the last 3 months, employment contract and employer's statement on approval for holidays. • if self-employed or company owner – certificate of registration of the company, including GST registration number and business bank account statement and proof of income tax return (barcode verifiable). • if student – letter from school or university at which applicant is enrolled. • if retired – pension statement for the last 3 months and/or proof of regular income generated by ownership of property or business. • if sponsored – proof of sponsorship and/or private accommodation by means of the national form of the member state concerned, if applicable (cf. the website of the member state of destination)	
11.	Copy of: • the current passport's biodata page • the last page of the passport (for Indian passports) • entry/exit stamps of the Schengen area from previous passports (if available)	

Please note that the applicant might be asked for additional documents or might be called for an interview if required by The Embassy of Sweden, New Delhi.

Important information regarding children under 18:

- If you are travelling alone: Original letter of consent signed by **both parents** or **guardians having custody**.
- If you are travelling with only one of your parents: Original letter of consent from the **other parent**.
- If the parent you are travelling with has single custody: **Copy of certificate of single custody**.

Copy of identification document(s) (with signature and photograph) of the parent(s)/guardians having custody/guardianship of the applicant.

Information for the applicant on terms and condition:

- The visa fee, according to the Schengen regulations, is non-refundable.
- The application must be submitted 15 days before the start of the intended visit.
- All requirements must be completed and met when submitting the application. The Embassy will consider the application complete once it has been lodged and start processing it.
- If applicant insists to submit an incomplete application, it will affect the Embassy's decision to be negative.

Declaration – Applicant and VFS staff to sign (please tick relevant section)

Applicant's documents are ☐ Complete ☐ Not Complete

Remarks:

- The remarks have been made in front of the applicant.
- Applicant has been advised that failure to submit all necessary documents may result in application being refused, but applicant has chosen to proceed with the application.

_____ Name & Signature of the Submission officer

_____ Applicant's Signature

_____ Date

▶ SAMPLE PHOTOS

SAMPLE PHOTO

► High-quality photos form the basis for the perfect reproduction of the image and are a precondition for the application of facial biometrics in ID documents.

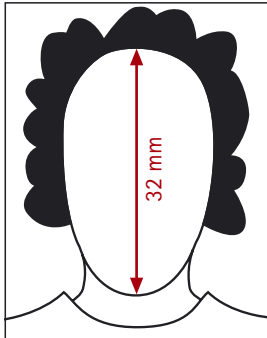
These sample photos show the quality features that warrant the suitability of photos for the use foreseen in ID documents. It is vital that the requirements described here be observed because otherwise biometric recognition of the applicant as well as the perfect reproduction of the image in the document are not warranted.

The passport applicant must generally be photographed without any headwear. The passport authority can permit exceptions to this rule especially for credible religious reasons.

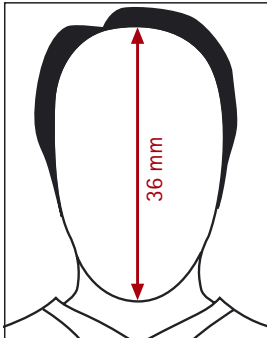
Passport law foresees that no parts of uniforms be depicted on the photos. ◀



minimum size
of the face



maximum size
of the face



FORMAT

► The photo must clearly show the person's facial features from the tip of the chin to the crown of the head as well as the left and right sides of the face. The face must take up 70 – 80% of the photo. This corresponds to a height of 32 – 36mm. In the case of voluminous hair, it must be ensured that the head (including the hairstyle) is fully depicted without reducing the size of the face, if possible. The height of the face may not be less than 32mm. The face must be centred in the photo. ◀



too close



too far away



not centred



FOCUS AND CONTRAST

► The face must be sharply focused in all areas, rich in contrast and clear. ◀



blurred



low contrast



too light



ILLUMINATION

► The face must be evenly illuminated. Reflections or shadows on the face as well as red eyes must be avoided. ◀



too dark



flash reflection on the face



shadows across face



BACKGROUND

► The background should be one colour and bright (ideally a neutral grey colour) and in a contrasting colour to the face and hair. In the case of light coloured hair, a medium-grey background is suitable whilst a light-grey background is suitable for dark hair. The background should not have any pattern.

The photo should show only the person to be photographed (no other persons or objects in the photo).

No shadows must be shown on the background. ◀



shadows behind head



busy background



no contrast



PHOTO QUALITY

► The photo should be printed on high-quality paper with a print resolution of at least 600 dpi (especially when taken with a digital camera).

The photo must be neutral in colour and skin tones should appear natural.

The photo should have no creases or impurities. ◀



unnatural color



creased/ink marked



pixelated



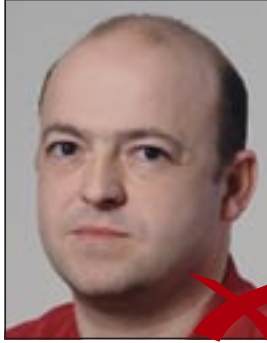
HEAD POSITION AND
FACIAL EXPRESSION

► The head of the person photographed should be neither at an angle nor turned (portrait style).

The person's expression should be neutral with the mouth closed and looking directly into the camera. ◀



mouth open



portrait style



head tilted



EYES AND LINE OF SIGHT

► The person in the photo must look directly into the camera.

The eyes must be open and clearly visible and may not be covered by hair or spectacle frames. ◀



eyes closed



hair across eyes



looking away



PERSONS WEARING GLASSES

► The eyes must be clearly recognisable (reflections from glasses, tinted glasses or sunglasses are not permitted).

The edge of glasses or the frame may not cover the eyes. ◀



frames covering eyes



dark tinted glasses



flash reflection on glasses



HEADWEAR

► Generally speaking, headwear is not permitted. Exceptions are possible, especially for religious reasons.

In such cases, the face must be visible from the lower tip of the chin to the forehead.

No shadows should be visible on the face. ◀



wearing a hat



face covered



shadows across face





EMBASSY OF SWEDEN

CONSENT FOR UNDERAGE CHILDREN (UNDER 18) TO
OBTAIN SCHENGEN-VISA

I / We, legal guardian/s of the child.....

d.o.b, passport number.....

give my / our consent to the Embassy of Sweden to issue a Schengen-visa to my / our child (under 18). The Schengen-visa will allow the child to travel freely within the entire Schengen-area for the period for which the visa has been applied for.

.....
Place and date

.....
Signature of father Signature of mother

.....
(Name in Capital letters) (Name in Capital letters)

Copy of both parents proof of identity must be submitted e.g. Passport, Driving Licence, and PAN Card where holder's signature is visible.

If only one legal guardian, proof must be supplied, either with death certificate or proof of sole custody.

Postal Address:
Nyaya Marg
Chanakyapuri
New Delhi - 110 021

Visitors' address:
Nyaya Marg
Chanakyapuri
New Delhi - 110 021

Telephone:
+91 (11) 441 971 00

Fax:
+91 (11) 44197101
+91 (11) 44197 197 Visa Section
+91 (11) 268 855 40 Dev.Coop.
(Sida)

E-mail:
ambassaden.new-delhi@gov.se

Web-site:
www.swedenabroad.se/newdelhi

Swedish Visa Application Centre

Data Protection Notice

Who processes your information?

The entity responsible for processing data collected for your visa application is VFS GLOBAL SERVICES PRIVATE LIMITED ("VFS").

What information do we process?

This notice relates to all information which we collect from you in relation to your application for a Sweden visa, including information you provide through printed and web site application forms and passports and other documents you provide. This information includes your name, address, contact details, place of birth, passport details, employment details and travel details.

What purposes do we process your information for?

We use your information for the purposes of providing to you services (facilitating tracking on the VFS Sweden Website, SMS tracking, etc) relating to your visa application, and we pass your information to the Embassy of Sweden in India, New Delhi who use it to process your visa application. Your information will also be retained separately by the Government of Sweden in accordance with their data protection policies.

Your right of access

In accordance with the Data Protection Act applicable to Sweden, you have a right to have access to and to modify the information which relates to you. If you wish to exercise this right and to obtain communication of the information which concerns you; please contact VFS Global Services Private Limited, Swedish Visa Application Centre or email us at infonorth.sein@vfshelpline.com

Consent

By voluntarily submitting your information in the application forms prescribed by the Embassy of Sweden in India you consent to use of your personal information as set out for the purposes herein and acknowledge that such access is requested by you to facilitate your visa application. The Embassy of Sweden in India/VFS therefore reserves the right to deny access to such services or information to you, where you decline to provide the requested consent.

Name Of Applicant:

Passport Number :

Sign

MINOR APPLICANT'S CHECKLIST	YES	NO	NOTE
Signature of any of the parent / legal guardian on duly filled visa application form.			
Minor Consent Form duly signed by both parents / legal guardians.			
Passport Copy / PAN Card Copy or any other identity document, containing picture and signature of both the parents / legal guardians.			
Birth certificate or other documents showing proof of relationship with parents/legal guardian..			

REMARKS:

--

VFS Auditor Name:.....

Signature.....

Date.....

Information regarding the validity of your visa and the requirement for medical travel insurance.

The Embassy will normally add an additional 15 days to the period of validity of your visa (note that this does not entitle you to an additional 15 days in the Schengen-area). This period is meant to accommodate unplanned and unforeseen postponement of your departure from India. It is important to note that the medical travel insurance still must cover all your days in the Schengen-area, including the days of travel. Therefore it is recommended that your insurance should state the number of days covered from the start of your journey, not specific dates.

Declaration regarding medical travel insurance for visits in the Schengen territory

Surname, given name: _____

Date of birth: _____

I hereby declare that for every visit, the first, second and any subsequent visits to the Schengen territory within the duration of the Schengen-visa, I will be in possession of a medical travel insurance that meets the following criteria:

1. It is valid throughout the Schengen territory.
2. It is valid during the entire period I will stay within the Schengen territory.
3. The insurance cover is minimum Euro 30,000.
4. Cover includes repatriation for medical reasons, urgent medical care and emergency treatment in hospital.

I will carry proof of this medical insurance when travelling as I may be requested to produce it for inspection by the border control authority at the entry into the Schengen territory.

Place and date: _____

Signature: _____